



**Administrative Office of the Courts  
Office of Children, Families and the Courts  
Legal Intern**

**Hours:** 15-30 hours/week

**Compensation:** \$12/hr

**Period:** May – August 2013

Position Location: Atlanta, GA  
Travel: Occasional  
Duration: May, 2013 – August, 2013 (with an possible opportunity for extension)

**Summary:**

For the past 45 years, the Administrative Office of the Courts (AOC) has staffed the Judicial Council of Georgia, and provides subject-matter expertise on policy, court innovation, legislation, and court administration to all classes of courts. The AOC also furnishes a full range of information technology, budget, and financial services to the judicial branch. Within the AOC, exists the Children, Families and the Courts (CFC) Section under Court Services. The CFC Section focuses exclusively on family law issues.

**Summary of Duties:**

The Children, Families and the Courts Section is seeking a part-time legal intern for the summer of 2013 with a possibility of extension. The legal intern will work with the staff and attorneys in CFC Section on family law issues including domestic violence, child support, and juvenile justice. This internship will provide the legal intern with the opportunity to gain legal research and writing skills, as well as exposure to a variety of family law issues. However, the CFC Section also needs a lot of logistical and support work which is part of the expectation of the position. A legal intern will work a minimum of fifteen (15) hours per week.

**Qualifications:**

The ideal candidate for this position will possess many, if not all, of the following professional qualifications, competencies and personal qualities:

- Applicants must have completed their first year of law school
- Demonstrated commitment and/or interest to family law issues
- Strong academic credentials
- Strong organizational skills
- Demonstrated strong work ethic with minimal supervision

**DEADLINE MAY 3 - To Apply, Please Send Cover Letter & Resume to:**  
[Resume@gaaoc.us](mailto:Resume@gaaoc.us) by **May 3, 2013.**